

Laura J. and L. Douglas Meredith Professorship

Stage Two Nomination Checklist

Name of Nominee: _____

Stage Two Portfolio (compiled in this order):

- In-depth description of project (max 3 pages)
- Evidence that IRB is being pursued, has been obtained, or is not needed
- Documentation of pedagogical practice/s and/or pedagogical innovation/s*
- Peer observation review
- Student/s letter of support (no more than 2 letters)
- Professional bio of up to 500 words suitable for print and online publications
- One .jpg file of a recent (within last five years) photograph/headshot suitable for print and online publication (photo is for promotional purposes only, it will not be available to the selection committee or used in any part of the selection process)

*Course materials should represent courses taught during the past four academic years.

Please submit the Stage Two portfolio by email attachment in a single pdf document to nsbennet@syr.edu. The entire Stage Two packet should not exceed 25 pages.