

Meredith Professorship Faculty Fellows 2024-2025 Nomination Coversheet

Part of the Laura J. and L. Douglas Meredith Professorship Program

Nominee

Nominee (full name): _____

Title: _____

Email: _____ Phone: _____

School or college: _____

Dean (full name): _____

Dean email: _____

Department, school, or unit (where relevant): _____

Chair/director (full name): _____

Chair/director email: _____

Nominator

Primary nominator (full name): _____

Title: _____

Email: _____ Phone: _____

The nomination packet (single PDF) includes these items in order:

- 1) This coversheet
- 2) Formal nomination letter (no more than two pages) from the dean, with concurrence of the department chair/school director, where relevant, that:
 - Makes the case for the nominee's potential contributions to and leadership around the topics selected by the Provost
 - Describes the nominee's regular teaching and advising responsibilities, as well as their other roles within the department, school, or college

NOTE: Concrete examples are more effective than general statements of praise.

- 3) A teaching statement from the nominee (no more than three pages) which addresses:
 - The nominee's experiences with the topic selected by the Provost, in the context of their teaching

- How they would contribute to teaching excellence and academic programming around the topic selected by the Provost and secure wider faculty involvement
- How their work as an MP Faculty Fellow can continue to impact our campus after the completion of their appointment
- How they create a learning environment welcoming to all in their work with students

4) An updated *curriculum vitae*

The nomination packet should not exceed seven pages, excluding the *curriculum vitae*.

Primary nominator's signature: _____ Date: _____

Chair/director's signature (concurrence): _____ Date: _____

Dean's signature (concurrence): _____ Date: _____

Nominations are due April 11, 2025. Please email the nomination as **one PDF** to Amanda Latreille, Faculty Affairs Specialist, at arlatrei@syr.edu (subject: MP Faculty Fellow nomination).