

## Meredith Professorship 2025-2026 Nomination Coversheet

*Laura J. and L. Douglas Meredith Professorship Program*

### **Nominee**

Nominee (full name): \_\_\_\_\_

Title: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

School or college: \_\_\_\_\_

Dean (full name): \_\_\_\_\_

Dean email: \_\_\_\_\_

Department, school, or unit (where relevant): \_\_\_\_\_

Chair/director (full name): \_\_\_\_\_

Chair/director email: \_\_\_\_\_

### **Nominator (dean or dean's designee)**

Primary nominator (full name): \_\_\_\_\_

Title: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

### **The nomination packet (single PDF) includes these items in order:**

- 1) This coversheet (must include dean's signature)
- 2) Formal nomination letter (no more than three pages) from the dean or dean's designee, with concurrence of the dean, that:
  - Makes the case for the nominee's teaching skills and potential for continued growth as a teacher and contributions to teaching excellence, given the support of the Meredith Professorship
  - Describes the nominee's regular teaching and advising responsibilities, as well as their other roles within the department, school, or college

**NOTE:** Because faculty can demonstrate teaching excellence in many ways, the letter should describe *in detail* how the nominee is singular in that respect. Concrete examples are more effective than general statements of praise.

3) A brief description (no more than 500 words) from the nominee of:

- The teaching theme or topic on which they would focus in their work with the CTLE
- Why/how the selected topic will improve the teaching and learning environment on campus
- Preliminary ideas for how they would secure wider faculty involvement with this theme or topic

**NOTE:** The selected theme or topic should address a teaching challenge or opportunity that faculty across disciplines face, without being so narrow as to apply to only one discipline or field or so broad as to encompass all of teaching.

4) A teaching statement (no more than three pages) which addresses:

- The nominee's approach to teaching
- Any significant teaching innovations or initiatives
- Specific techniques for assessing student learning
- How the nominee uses assessment of student learning to inform, strengthen, and improve their work as a teacher

**NOTE:** The teaching statement should also highlight the nominee's efforts to create a campus and learning environment welcoming to all.

5) An updated *curriculum vitae*

The nomination packet should not exceed 10 pages, excluding the *curriculum vitae*.

Primary nominator's signature (if not dean): \_\_\_\_\_ Date: \_\_\_\_\_

Chair/director's signature (concurrence): \_\_\_\_\_ Date: \_\_\_\_\_

Dean's signature (concurrence): \_\_\_\_\_ Date: \_\_\_\_\_

**Nominations are due Friday, October 3, 2025.** Please email the nomination as **one PDF** to Amanda Latreille, Faculty Affairs Specialist, at [arlatrei@sy.edu](mailto:arlatrei@sy.edu) (subject: Meredith Professorship nomination).