

Meredith Professorship 2026-2027 Nomination Coversheet

Laura J. and L. Douglas Meredith Professorship Program

Nominee

Requested information	Entered information
Nominee (full name)	
Title	
Email	
Phone	
School or college	
Dean	
Dean's email	
Department, school, or unit (where relevant)	
Chair/director (full name)	
Chair/director's email	

Nominator (dean or dean's designee)

Requested information	Entered information
Primary nominator (full name)	
Title	
Email	
Phone	

The nomination packet (single PDF) includes these items in order:

- 1) This coversheet (must include dean's signature)
- 2) Formal nomination letter (no more than three pages) from the dean or dean's designee, with concurrence of the dean, that:

- Makes the case for the nominee's teaching skills, potential for continued growth as a teacher, and contributions to teaching excellence
- Describes the nominee's regular teaching and advising responsibilities, as well as their other roles within the department, school, or college

NOTE: Because faculty can demonstrate teaching excellence in many ways, the letter should describe *in detail* how the nominee is singular in that respect. Concrete examples are more effective than general statements of praise.

3) A brief description (no more than 500 words) from the nominee of:

- The teaching theme or topic on which they would focus in their work with the CTLE
- Why/how the selected topic will improve the teaching and learning environment on campus
- Preliminary ideas for how they would secure wider faculty involvement with this theme or topic

NOTE: The selected theme or topic should address a teaching challenge or opportunity that faculty across disciplines face, without being so narrow as to apply to only one discipline or field or so broad as to encompass all of teaching.

4) A teaching statement (no more than three pages) which addresses:

- The nominee's approach to teaching
- Any significant teaching innovations or initiatives
- Specific techniques for assessing student learning
- How the nominee uses assessment of student learning to inform, strengthen, and improve their work as a teacher

NOTE: The teaching statement should also highlight the nominee's efforts to create a campus and learning environment welcoming to all.

5) An up-to-date *curriculum vitae*

The nomination packet should not exceed 10 pages, excluding the *curriculum vitae*.

Signatures

Signer	Signature	Date
Primary nominator (if not dean)		
Chair/director (concurrence)		
Dean (concurrence)		

Nominations are due Friday, October 2, 2026. Please email the nomination as **one PDF** to Amanda Latreille, Faculty Affairs Specialist, at arlatrei@sy.edu (subject: Meredith Professorship nomination).